



BÉQUET CONFECTIONS

Position: Production Associate

Shift Hours: Min. 4 hour block within any of the hours between 7am-6pm, including weekends during the Q4 holiday season. Preferred shift flexibility that can work as late as 9pm during the months of November and December. Seasonal (5 months or less) Part-time (minimum 20 hours preferred) and full time (weekly average of 40 hours) available.

Position Description:

Béquet Confections, a 7-time national award winning gourmet caramel manufacturer located in Bozeman, Montana, seeks a dynamic, personable, and enthusiastic production associate with an interest in cross-training in multiple areas throughout the organization; production (cooking, weighing and measuring, inspecting, packaging, etc.) shipping, and cashiering to join our growing team. Training will be based on business need, associate's schedule and associate's capabilities.

Production Knowledge, skills and abilities:

- Enthusiastic self-starter that enjoys precision work in a fast paced environment
- Rotates easily from task assignment to task assignment
- Raw material preparation and staging
- Quality inspection of product
- Packaging, such as filling and bowing bags and boxes
- Hands on assistance during cooking, pouring, cutting and wrapping product.
- Potential to assist at our retail counter

Cashier Knowledge, skills and abilities:

- Creates a welcoming environment at all times; acknowledges customers with a verbal-friendly greeting, smile, and comfortable eye contact
- Assists customers in the retail space by providing information (breadth of product and organizational knowledge) and resolving their concerns in a friendly, positive manner
- Maintains appropriate company confidentiality when answering customer questions; demonstrates ability to make well-reasoned, sound decisions
- Provides an environment for an outstanding customer experience by making connections, active listening, responding appropriately, offering suggestions, being efficient, keeping calm in and diffusing stressful situations, and asking for additional team support when needed.
- More details available upon request.

Requirements:

- A positive attitude and cheerful disposition
- Dependable with an excellent work ethic
- Can thrive in a fast paced, growing, changing environment
- Ability to organize and prioritize to meet established deadlines
- Ability to lift minimum of 30 pounds
- Ability to work independently and as a team member
- Ability to follow instructions, written, and oral
- Strong attention to detail is critical
- Willing accepts feedback and applies learnings
- Basic math skills required, strong math skills a plus